



**RAMESH PRASAD YADAV TEACHERS' TRAINING COLLEGE  
MARIYAMPUR, KODERMA**

Ref. No: - RPYTTC/GRC/2023-24/01

Date: - 02.09.2023

**Notice**

As per Principal cum chairperson Direction, All the members of Grievance Redressal Cell of Ramesh Prasad Yadav Teachers' Training College, Koderma are hereby informed that a Meeting of grievance redressal cell will be held on 04/09/2023 from 01:00 p.m. in the college conference hall.

You all are requested to present on above mention date, time and place.

By order of the Principal

Md. Seraj

Coordinator

Grievance Redressal Cell RPYTTC  
**COORDINATOR  
R.P.Y.T.T.C**

Copy to: For Kind Information and proper action.

1. Principal, RPYTTC, Koderma.
2. Secretary, RPYTTC, Koderma.
3. All members concerned, GRC.
4. College Website: - [www.rpyttc.com](http://www.rpyttc.com)

**PRINCIPAL  
Ramesh Prasad Yadav  
Teacher's Training College  
Koderma**





# RAMESH PRASAD YADAV TEACHERS' TRAINING COLLEGE

At+P.O. : Koderma, District - Koderma (Jharkhand) 825410

Recognised by N.C.T.E. Bhubaneswar

Affiliated to Vinoba Bhave University, Hazaribagh

Website : www.rpyttc.com, e-mail : rpyttc2015@gmail.com

Ref. No .....

Date .....

## Grievance Redressal Cell Meeting Minute held on 04.09.2023

A meeting of the Grievance redressal cell was held on 04.09.2023 from 01:00 p.m. in the college conference hall under the Chairmanship of Hon'ble Principal Dr. Laxmi Sarkar, Ramesh Prasad Yadav Teachers' Training College, Koderma, Jharkhand.

### The following members were present in the meeting.

Sl. No.	Name of the Members	GRC Designation	Sign
1.	Dr. Laxmi Sarkar, Principal RPYTTC	Chairperson, Grievance Redressal Cell, RPYTTC	
2.	Md. Seraj (Asst. Prof. RPYTTC)	Coordinator	
3.	Mr. Syed Khurshid Ali (Asst. Prof. RPYTTC)	Co-coordinator	
4.	Partibha Lugun	Student Member	
5.	Shubham Choudhary	Student Member	
6.	Afreen Parveen	Alumni Member	
7.	Dilip Kumar	Alumni Member	

The Meeting Commenced with the formal welcome of all members of Grievance cell by the coordinator of grievance cell, RPYTTC.

Then, the coordinator of grievance cell informed about the implementation of previous meeting agenda and action taken report by the institution. All members satisfied with the action taken by the grievance cell of the institution.

The Coordinator with consent of chairperson and all members discussed and deliberated agenda with the members and unanimously resolved the followings:

Ramesh Prasad Yadav  
Teacher's Training College  
Koderma





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Ref. No .....

Date .....

## Grievance Received:

Grievance Type	Grievance Submitted By	Date of Submission
1. Maintenance	Sonali Bharti (session: 2022-24)	05.08.2023
2. Maintenance	Jaynandan Sharma (session:2022-24)	30.08.2023

Agenda: Discussion on redressal of complaints received during the academic year.

## Resolution:

1. Grievance received by Sonali Bharti on dated 05.08.2023 and it was forwarded to maintenance in charge on same date and it was resolved by 11.08.2023 and trainee was satisfied with redressal procedure of the institution.
2. Grievance received by Jaynandan Sharma on dated 30.08.2023 and it was forwarded to maintenance in charge on same date and it was resolved by 02.09.2023 and trainee was satisfied with redressal procedure of the institution.
3. All the members paid special attention to redressal of complaints within the time limit which makes it clear that the college grievance redressal cell is doing its work smoothly and timely.

The meeting ended with vote of thanks by the grievance redressal cell coordinator to all for their active cooperation and support.

  
Md. Seraj  
Coordinator  
Grievance Cell R.P.Y.T.C.  
**COORDINATOR**  
**R.P.Y.T.C.**

  
Dr. Laxmi Sarkar  
Principal  
Ramesh Prasad Yadav Teachers' Training College  
**PRINCIPAL**  
**Ramesh Prasad Yadav**  
**Teacher's Training College**  
**Koderma**





**RAMESH PRASAD YADAV TEACHERS' TRAINING COLLEGE**  
**MARIYAMPUR, KODERMA**

Ref. No: - RPYTTC/GRC/2023-24/02

Date: - 13.01.2024

Notice

As per Principal cum chairperson Direction, All the members of Grievance Redressal Cell of Ramesh Prasad Yadav Teachers' Training College, Koderma are here by informed that a Meeting of grievance redressal cell will be held on **17/01/2024** from 01:00 p.m. in the college conference hall.

You all are requested to present on above mention date, time and place.

By order of the Principal

Md. Seraj  
Coordinator  
Grievance Redressal Cell RPYTTC

**COORDINATOR**  
**R.P.Y.T.T.C**

Copy to: For Kind Information and proper action.

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2. Secretary, RPYTTC, Koderma.
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Ref. No .....

Date .....

## Grievance Redressal Cell Meeting Minute held on 17.01.2024

A meeting of the Grievance redressal cell was held on 17.01.2024 from 01:00 p.m. in the college conference hall under the Chairmanship of Hon'ble Principal Dr. Laxmi Sarkar, Ramesh Prasad Yadav Teachers' Training College, Koderma, Jharkhand.

### The following members were present in the meeting.

Sl. No.	Name of the Members	GRC Designation	Sign
1.	Dr. Laxmi Sarkar, Principal RPYTTC	Chairperson, Grievance Redressal Cell, RPYTTC	
2.	Md. Seraj (Asst. Prof. RPYTTC)	Coordinator	
3.	Mr. Khurshid Ali (Asst. Prof. RPYTTC)	Co-coordinator	
4.	Partibha Lugun	Student Member	
5.	Shubham Choudhary	Student Member	
6.	Afreen Parveen	Alumni Member	
7.	Dilip Kumar	Alumni Member	

The Meeting Commenced with the formal welcome of all members of Grievance cell by the coordinator of grievance cell, RPYTTC.

Then, the coordinator of grievance cell informed about the implementation of previous meeting agenda and action taken report by the institution. All members satisfied with the action taken by the grievance cell of the institution.

The Coordinator with consent of chairperson and all members discussed and deliberated agenda with the members and unanimously resolved the followings:

**PRINCIPAL**  
Ramesh Prasad Yadav  
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Date .....

## Grievance Received:

Grievance Type	Grievance Submitted By	Date of Submission
1. Academic	Pawan Yadav (session: 2023-25)	11.01.2024

## Agenda:


1. Discussion on redressal of complaints received during the academic year.
2. Aware newly enrolled students about grievance redressal cell mechanism.

## Resolution:

1. Grievance received by Pawan Yadav on dated 11.01.2024 and it was forwarded to concerned in-charge on same date and it was resolved by 16.01.2024 and trainee was satisfied with redressal procedure of the institution.
2. It was decided that we will make the newly enrolled students aware of our complaint redressal system and will keep organizing such programs from time to time.
3. All the members paid special attention to redressal of complaints within the time limit which makes it clear that the college grievance redressal cell is doing its work smoothly and timely.

The meeting ended with vote of thanks by the grievance redressal cell coordinator to all for their active cooperation and support.

  
**COORDINATOR**  
R.P.Y.T.T.C.  
Grievance Cell RPYTTC

  
Dr. Laxmi Sarkar  
Principal  
Ramesh Prasad Yadav Teachers' Training College  
**Ramesh Prasad Yadav**  
**Teacher's Training College**  
Koderma

